

The following checklist provides employers with an understanding of some of the training requirements for employers in Ontario under the Occupational Health and Safety Act.

For all workplaces...	Yes	No
Have your workers completed basic occupational health and safety awareness training?		
Have your supervisors completed basic occupational health and safety training for supervisors?		
Have your staff received WHMIS (Workplace Hazardous Materials Information System) training?		
Have you conducted a workplace hazard analysis to determine other training requirements for your staff?		
For a workplace with 6 or more regularly employed workers...		
Have your staff selected a worker health and safety representative?		
Have you created an occupational health and safety policy?		
Have you created an occupational health and safety program?		
For a workplace with 20 or more regularly employed workers...		
Have you created a JHSC (Joint Health and Safety Committee)?		
Have at least one worker and one management member of the JHSC completed JHSC Certification Training?		

Required Postings/Legislation

Required Posting	Regulatory Requirement	Posted
Occupational Health and Safety Policy	OHSA 25 (2)(k)	
Workplace Violence & Harassment Policy	OHSA 32.0.1 (2)	
OHSA and Regulations	OHSA 25(2)(i)	
"Health & Safety at Work: Prevention Starts Here"	OHSA 25(2)(i)	
Guide to the OHSA	OHSA 25(2)(i)	
Guide to the JHSC	OHSA 25(2)(i)	
Name of HSR or JHSC members	OHSA 9(32)	
SDS information/binders	OHSA 38(5)	
In Case of Injury Poster (Form 82)	O. Reg.1101, 1(1)(b)(i)	
First Aid Certificates	WSIA	
Fire Plan	Fire Code R. 454	
Ministry of Labour Orders	OHSA 57(10)	
Employment Standards Poster	OHSA 25 (3.1)	
Emergency Services & Numbers	WSIA	

Please note your workplace may have further training and/or posting requirements, please contact ACUTE for further information and to arrange for training for your staff.